



**CITY OF HOLLISTER
AIRPORT ADVISORY COMMISSION MEETING AGENDA
SPECIAL MEETING**

Wednesday, June 25, 2025, 6:00 p.m.

City Council Chamber, City Hall

375 Fifth Street, Hollister, CA 95023

Gary Hurst, Commissioner, City Wide
Vacant, Commissioner, District 1
Renee Wells, Commissioner, District 2
John Hughes, Commissioner, District 3
Eric Martin, Commissioner, District 4

NOTICE TO PUBLIC

Persons who wish to address the Airport Advisory Commission are asked to complete a speaker card and give it to the Meeting Clerk before addressing the Commission. Those who wish to address the Airport Advisory Commission on an agenda item will be heard when the presiding officer calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. If you are joining us by Zoom, please click on the bottom of your screen to raise your hand. If you are joining us by Zoom using a cell phone, please press *9. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the Airport Advisory Commission for discussion.

Materials related to an item on this agenda submitted to the Airport Advisory Commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, CA 95023, Monday through Friday, 8:30 a.m. to noon, 1:00 p.m. to 4:30 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Requests to make presentations to the Airport Advisory Commission should be submitted to the Airport Director at least ten days before the Airport Advisory Commission meeting. It is customary for City staff members to review such matters before the formal presentation so that the Airport Advisory Commission may have the benefit of all available data. PowerPoint presentations must be presented to the Airport Director by noon on the day of the Airport Advisory Commission meeting.

The public may watch the meeting via live stream at:

City of Hollister Website

<https://pub-hollister.escribemeetings.com/>

Community Media Access Partnership (CMAP):

<http://cmaptv.com/watch/>

City of Hollister YouTube Channel:

<https://www.youtube.com/@cityofhollistercalifornia1489>

Public Participation:

The public may attend meetings.

NOTICE: The Airport Advisory Commission will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Hollister utilizes Zoom teleconferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of the public through this means is at their own risk. (Zoom teleconferencing may not be available at all meetings.)

If you wish to make a public comment remotely during the meeting, please use the zoom registration link below:

https://us02web.zoom.us/webinar/register/WN_MNOr95ZCQrWzERqd5zRuWQ

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

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Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or recorded or photographed. Recent Airport Advisory Commission meetings may also be viewed at www.CMAP.com and periodically on Cable Channel 17.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. COMMISSION BUSINESS
 - 4.1 **ADOPT AMENDMENTS TO THE AIRPORT ADVISORY COMMISSION BYLAWS**
RECOMMENDED ACTION:
Adopt amendments to the Airport Advisory Commission Bylaws adjusting the meeting schedule from monthly to quarterly on the 2nd Wednesday of the month in February, May, August, and November
 - 4.2 **RECEIVE INFORMATION REGARDING AN AIRPORT USE AGREEMENT WITH TRUWEATHER SOLUTIONS, INC TO PLACE ADVANCED WEATHER SENSOR INSTRUMENTS AT THE HOLLISTER MUNICIPAL AIRPORT**
RECOMMENDED ACTION:
Receive information regarding an Airport Use Agreement with TruWeather Solutions, Inc. to place advanced weather sensor instruments at Hollister Municipal Airport.
5. STAFF AND COMMISSIONER REPORTS
 - 5.1 **AIRPORT DIRECTOR'S REPORT**
RECOMMENDED ACTION:
Receive the informational report
6. ADJOURNMENT
7. VERIFICATION OF AGENDA POSTING



STAFF REPORT
HOLLISTER AIRPORT ADVISORY COMMISSION
MEETING DATE: June 25, 2025
REPORT # Airport-2025-09

AGENDA ITEM: ADOPT AMENDMENTS TO THE AIRPORT ADVISORY COMMISSION BYLAWS

STAFF CONTACT: Jeff Crechriou, Airport Director

RECOMMENDED ACTION: Adopt amendments to the Airport Advisory Commission Bylaws adjusting the meeting schedule from monthly to quarterly on the 2nd Wednesday of the month in February, May, August, and November

DISCUSSION: At the regular meeting of May 19, 2025, the City Council discussed modifying the regular meeting schedule for the Airport Advisory Commission, changing the meetings from monthly to quarterly which will enhance operational efficiency by aligning meeting frequency with the typical pace of airport-related business needs and agenda items. A quarterly meeting schedule will allow for more substantive updates and discussion points, reduce the administrative burden of convening monthly meetings that may have limited actionable content, while still ensuring that the commission remains an active and effective advisory body. Staff can schedule special meetings as needed to address time-sensitive matters or conduct business outside of the regular schedule.

At the regular meeting of June 16, 2025, the City Council approved modifying the regular meeting schedule for the Airport Advisory Commission, changing the meeting frequency from monthly to quarterly on the 2nd Wednesday of the month in February, May, August, and November.

FISCAL IMPACT: No significant fiscal impact is anticipated. Modifying the meeting frequency may result in administrative efficiencies, including reduced staff time and fewer resource demands for agenda preparation and meeting coordination.

PREVIOUS COUNCIL OR COMMISSION ACTION: The City Council discussed the restructuring of the Airport Advisory Commission schedule at the regular meeting of May 19, 2025, and approved the meeting schedule at the regular meeting of June 16, 2025.

CEQA: N/A

ATTACHMENTS:

1. Airport Advisory Commission Bylaws

HOLLISTER AIRPORT ADVISORY COMMISSION

AMENDED JUNE 16, 2025

BYLAWS

ARTICLE 1- THE COMMISSION

- Section 1. Name: The name of this body is the “Hollister Airport Advisory Commission of the City of Hollister”.
- Section 2. Composition: The Advisory commission shall be composed of five members. Each member of the City Council and Mayor shall nominate one member of the Airport Advisory Commission, subject to the approval of the City Council.
- Section 2.5 Residency: At least three members appointed by individual Council Members must be residents of the City of Hollister, with no more than two members being residents of the County of San Benito who can represent the Hollister Municipal Airport. Priority shall be given to applicants residing within City limits, and if no applicant exists, then the City Council may consider applicants that are residents of the County of San Benito.
- Section 3. Term of Office: The term of office of the members of the Airport Advisory Commission appointed by individual Council Members shall be the same as the term of the appointing Council Member. Any vacancy in the membership of the Airport Advisory Commission shall be filled for the unexpired term using the same nomination and approval process as the original appointment.
- Section 3.5 Vacancy: Any vacancy by a member appointed by a council member shall be filled by the council member whose district the member represents. Applicants from another district may be appointed if there are no applicants from the Council Member's district. If no applicant exists that resides within City limits, then the City Council may consider applicants that are residents of the County of San Benito. Any vacancy by a member appointed at large shall be filled by nomination of the mayor. All nominations for appointment are subject to the approval of the City Council.
- Section 3.7 Removal from Office: Each commission member serves at the pleasure of the Council Member who appointed them, and the Commission Member may be removed at any time, with or without cause.
- Section 3.8 Attendance Policy: Commissioners are expected to attend all meetings of the Commission. Attendance and ongoing participation are critical to the Commission's success. Any member of the Commission who has two (2) unexcused absences during a regular meeting, special meeting, or

commission- sanctioned events within one calendar year shall constitute an automatic resignation. Attendance records shall be kept and members shall be informed by letter when he or she has reached two absences from regular meetings, special meetings or commission sanctioned events. Absences will be deemed as excused and recorded in the minutes if the Chairperson or City Staff is notified of the Commissioners absence.

Section 3.9 Resignations: A Commissioner wishing to resign prior to expiration of the Commissioner's term shall submit to the City Clerk a written resignation which states the effective date of the resignation. If said written resignation fails to state the date the resignation shall be effective, then resignation shall be effective upon receipt of the written resignation by the City Clerk. In the event that a Commissioner states verbally or in any other form that the Commissioner is resigning but fails to provide to the City Clerk said written resignation notice, then resignation shall be effective upon adjournment of the next regularly scheduled Commission meeting, or upon the expiration of 31 calendar days, whichever is soonest.

Section 4. Duties of the Commission:

- a. Act as an advisory agency to the City Council on all aviation and airport matters; communicate written and oral recommendations pointed them.
- b. Study and consider long range plans for the development and improvement of the Hollister Municipal Airport, giving due regard to the City General Plan, the Airport Master Plan, and the needs of the citizens of Hollister and the airport community.
- c. Study and recommend on matters relating to airport improvements, including methods of financing and lease arrangements.
- d. Review and recommend on special permits and proposals that deviate from the adopted Airport Master Plan.
- e. Perform other related duties as directed by the City Council.

ARTICLE II – OFFICERS

Section 1.1 Titles: The offices of this Commission are Chairperson, Vice-Chairperson, and Executive Secretary.

Section 1.3 Chairperson: The Chairperson will preside at meetings of the Commission. Serve for a term of one year, limited to two consecutive terms of office.

Section 1.5 Vice-Chairperson: In the absence of the Chairperson, the Vice-Chairperson will preside at meetings of the Commission. In the absence of both the Chairperson and the Vice-Chairperson, if enough commission members are present to constitute a quorum (3), the member present shall designate an

Acting Chairperson for the meeting. Serve for a term of one year, limited to two consecutive terms of office.

Section 1.6 Communication with Staff: Commission members are encouraged to communicate directly with the City Manager or Designee regarding ideas, future plans, current activities, and problems at the airport. All requests requiring utilization of staff time must be approved by the City Manager.

Section 1.7 Executive Secretary: The City Manager or Designee is the Executive Secretary of the Commission and will carry out the administrative details of the Commission, including keeping records of Commission meetings, acting Secretary at all meetings of the Commission, recording all votes, preparing the agenda and minutes of Commission meetings, serving as technical advisor to the Commission, and at the direction of the City Manager providing necessary research and fact finding services.

Section 2. Election of Officers: Annually, at the regularly scheduled February meeting the Commission will elect from among its members a Chairperson and Vice-Chairperson to serve for a term of one year. These positions are limited to two consecutive terms of office.

Section 2.5 Vacancy of Chairperson or Vice Chairperson: If the office of Chairperson or Vice-Chairperson becomes vacant, the Commission will elect a successor from its membership at the next regular meeting, and such election will be for the unexpired term of the office.

ARTICLE III – MEETINGS

Section 1. Meeting Time and Place: Regular Airport Commission meetings are held at 6:00 P.M., on the ~~fourth~~second Wednesday of ~~each month~~the months of February, May, August, and November, in the Council Chambers of City Hall, 375 Fifth Street, Hollister, California.

Section 1.3 Alternate Meeting Times: Alternate meeting times and places are acceptable as long as public notice is given in accordance with the provisions of the Brown Act and other applicable laws.

Section 1.5 Meeting Cancellation: Meetings shall be cancelled if ~~there is not sufficient business to discuss or if~~ a quorum of the Commission cannot be present at the meeting.

Section 2. Special Meetings: Subject to the provisions of the Brown Act and other applicable laws, special meetings may be held. Only those matters listed in the notice of special may be discussed at the meeting.

Section 3. Quorum: Three (3) Commissioners constitute a quorum for the transaction of business. Action shall require a simple majority vote of those present who are not excluded from voting.

- Section 4. Order of Business: At the regular meetings of the Commission business will be conducted in the following order:
- a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Verification of Agenda Posting
 - e. Public Input
 - f. Consent
 - g. Commission Business
 - h. Staff & Commissioner Reports
 - i. Adjournment
- Section 5. Manner of Voting: Voting on matters coming before the Commission will be by voice unless a roll call vote is requested by a Commission Member or the Executive Secretary.
- Section 6. Rules of Order: Robert's Rule of Order will govern those aspects of Commission proceedings not specifically provided by these bylaws, the Brown Act or any other applicable state or local law.
- Section 7. Setting of Agenda Items: Commission Members may submit items to be placed on the agenda. Request must be given to the Executive Secretary ten (10) business days prior to the meeting date.
- Section 7.5 Public Input: Any person wishing to speak on matters within the subject matter jurisdiction of the Commission must fill out a speaker's card prior to addressing the Commission.
- Section 8. Agenda: An agenda will be prepared by the Executive Secretary and will be adhered to with the exception that items may be taken out of order for the convenience of those in attendance. The agenda will be posted and distributed to interested parties at least 72 hours in advance of all regular Commission meetings.

The Hollister Airport Advisory Commission will operate its meeting pursuant to the Ralph M. Brown Act, Government Code, §§ 54950 et seq., and 54954.2, subdivision (b) (1) and (2) Agenda requirements; Regular meetings (b) Notwithstanding subdivisions (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any items pursuant to this subdivision, the legislative body shall publicly identify the item. (1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5. (2) Upon a determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

Section 9. Procedure: The bylaws may be amended by the Commission with such request approved by a majority of the Commission at a regular or special meeting provided that written notice of such amendment was given to Commissioners at least three (3) days prior to the meeting. Upon a successful vote, the proposed amendment shall be presented to the City Council for ratification at the next regularly scheduled Council Meeting.



STAFF REPORT
HOLLISTER AIRPORT ADVISORY COMMISSION
MEETING DATE: June 25, 2025
REPORT # Airport-2025-10

AGENDA ITEM: RECEIVE INFORMATION REGARDING AN AIRPORT USE AGREEMENT WITH TRUWEATHER SOLUTIONS, INC TO PLACE ADVANCED WEATHER SENSOR INSTRUMENTS AT THE HOLLISTER MUNICIPAL AIRPORT

STAFF CONTACT: Jeff Crechriou, Airport Director

RECOMMENDED ACTION: Receive information regarding an Airport Use Agreement with TruWeather Solutions, Inc. to place advanced weather sensor instruments at Hollister Municipal Airport.

DISCUSSION: TruWeather Solutions, Inc. (TruWeather) is a member of the NASA Pathfinding for Airspace with Autonomous Vehicles (PAAV) project with plans to integrate advanced weather sensing instruments into the Central California weather sensor ecosystem to create a safer and operationally friendly environment for all NASA PAAV stakeholders.

In December 2024, the Airport was contacted by TruWeather with interest in locating advanced weather sensor instruments at the Airport. The precise weather (wind) information collected by the advanced weather sensing instruments would be available to a variety of stakeholders, such as general aviation aircraft/pilots, gliders, Advanced Air Mobility aircraft, and could benefit Fire Fighters/CAL Fire.

After multiple meetings with TruWeather and NASA and a site visit, a location in the far north-east area of the Airport property, approximately 1,400 feet beyond the Runway 31 end, was identified to install an up to 6'x10'x5" concrete pad for placing two advanced weather sensors, and there would be a connection for power and commercial internet service. Once the instruments are in place, there will be minimal need to access the site should there need to be repair or inspection/servicing of the equipment

FISCAL IMPACT: TruWeather will pay for all costs associated with placing the advanced weather sensors on airport property and will pay the Airport \$100.00 per month for use of the facility/property.

PREVIOUS COUNCIL OR COMMISSION ACTION: At the regular meeting of May 19, 2025, the City Council adopted Resolution No. 2025-59 approving an Airport Use Agreement with TruWeather Solutions, Inc. to place advanced weather sensor instruments at the Hollister Municipal Airport.

CEQA: N/A

ATTACHMENTS:

1. TruWeather Airport Use Agreement

CITY OF HOLLISTER
AIRPORT USE AGREEMENT

This airport use agreement (“Agreement”) is made and entered into this 20th day of May 2025 (“Effective Date”), by and between the City of Hollister, a California municipal corporation, acting by and through its Airport Director (“City”), and TruWeather Solutions, Inc., a corporation organized and existing under the laws of Delaware (“User”), located at 2 Tower Place, Albany, NY 12203 (individually referred to as a “Party” and collectively referred to as the “Parties”).

RECITALS

This Agreement incorporates and is based upon the following representations and understandings:

WHEREAS, City is the owner and operator of the Hollister Municipal Airport, located in the County of San Benito, State of California (the “Airport”), with the power to grant rights and privileges, including the power to grant Airport use and access, pursuant to the provisions of City Municipal Code Chapter 13.28, among other federal, state, and local laws, rules, and regulations;

WHEREAS, the Airport is a federally obligated nonprimary public-use general aviation airport included in the National Plan of Integrated Airport Systems (“NPIAS”);

WHEREAS, the User desires to place two advanced weather sensor instruments at the Airport in support of advanced air mobility operations, to provide enhanced weather data for the Monterey Bay Tech Hub initiative supporting Electric Vertical Takeoff and Landing (“EVTOL”) and Unmanned Aerial Systems (“UAS”) operations in the regions and in support of the NASA Pathfinding for Airspace with Autonomous Vehicles (PAAV) project; and

WHEREAS, the Parties desire to enter into this Agreement to establish the terms and conditions under which the user may place advanced weather sensor instruments at the Airport.

NOW, THEREFORE, and in consideration of the mutual terms and conditions hereinafter set forth, the City and User hereby agree to the following:

AGREEMENT

I. Term of Agreement

This Agreement shall commence on the Effective Date and terminate after one (1) year. Following the one (1) year term, the Agreement shall continue on a month-to-month basis unless terminated by either Party or pursuant to the terms and conditions hereinafter.

II. Permitted Use and Operations

User is hereby granted permission to construct an up to 6’x10’x5” concrete pad on Airport property, as more fully described as the Facilities in Section 3 below. The concrete pad will include placement of advanced weather sensor instruments (“sensors”) on the pad and a chain

link fence. User may connect the pad/equipment to the nearest electrical power source and communications (commercial internet service) and run appropriate conduit for these connections in a path to be agreed to by the Airport. Acquiring any necessary permits from the City and construction of the pad and connection(s) to the pad will be performed by contractor(s) of the User's choice, agreed to by the Airport. All contractor costs and access to the Facilities shall be coordinated with the Airport. User will operate the equipment, including all sensors on the pad, and may need access to the Facilities to perform maintenance and/or tuning of the sensors ("Operations"). User shall provide the Airport Director thirty-six (36) hours' notice of needing access to the Facilities to perform Operations, including but not limited to maintenance and/or tuning of the sensors by email to: hollisterairport@hollister.ca.gov.

III. Facilities

User is hereby granted permission to use those facilities and areas of the Airport, as are more fully described in **Exhibit A-1** and **Exhibit A-2**, attached hereto and made a part hereof (the "Facilities"), for their Operations. The User's access is strictly confined to the designated Facilities and necessary ingress and egress routes. Access to any other areas of the Airport is expressly prohibited without prior written authorization from the Airport Director.

IV. Operational Requirements

Operational requirements include, but are not limited to, the following key provisions in this Section IV.

A. Personnel Requirements.

- i. Prior to conducting Operations, User shall provide to the Airport Director a current list of names and contact information, including cell phone numbers, for principal persons who are responsible for the conduct of the Operations and who should be contacted in the event of an emergency ("Responsible Personnel").
- ii. User shall notify Airport Director any time there is a change in or addition to Responsible Personnel.
- iii. Personnel shall wear safety vests at all times upon entering into the Airport and Facilities.

B. Equipment Requirements.

- i. Vehicles driven in the Airport and Facilities to conduct User Operations shall be flagged and/or utilize a flashing amber beacon at all times.
- ii. User shall be solely responsible for the installation, operation, maintenance, repair, and replacement of all equipment, including all weather sensor instruments, as more fully described in **Exhibit B**, placed on the Facilities.

- iii. User shall ensure that all equipment is maintained in good working condition at all times and shall promptly address any malfunctions, damage, or deteriorations.
- iv. All equipment installations, including the concrete pad, fencing, power connections, and communications infrastructure, shall comply with applicable building codes, electrical codes, and Airport and FAA requirements.
- v. User shall be responsible for ensuring that equipment does not interfere with airport communications, navigation systems, or other airport operations.
- vi. User shall provide the Airport Director with technical specifications for all installed equipment and shall update this information if the equipment is modified or replaced.
- vii. User shall be responsible for all costs associated with the installation, operation, maintenance, and eventual removal of the equipment.
- viii. At the termination of this Agreement, User shall, at User's expense, removal all equipment and restore the site to its original condition, unless otherwise agreed in writing by the City.
- ix. User shall ensure that all equipment is properly secured to prevent damage from weather events or unauthorized access.

C. Safety Procedures.

- i. While in the Airport and Facilities, User shall have an aviation band radio and monitor the Airport CTAF, 123.0000, for situational awareness.
- ii. City shall maintain the Facilities to Airport standards, and at all times free of any structures, vehicles (except for the Aircraft and other permitted vehicles), debris, trash, fencing, etc. Prior to and after conducting any Operations, the User must examine the condition of the Facilities to determine if it is in a safe condition to use for Operations. Any unsafe condition should be immediately reported to the Airport Director and/or Airport personnel.
- iii. In the event of damage resulting from User's Operations or other activities, User must pay for and repair all damages to the Airport and/or Facilities in a timely manner.
- iv. User shall adhere to any applicable Federal Aviation Administration ("FAA") regulations and conduct all Operations in accordance with the City of Hollister Municipal Code Chapter 13.24 "Hollister Municipal Airport Use and Operations Regulations."
- v. User shall not allow any equipment associated with the Operations to travel on or across runway, taxiways, or ramps at any time.

- vi. Radio equipment and use requirements shall be consistent with FAA regulations. User is responsible to ensure that radio frequency(s) are at all times free from interference and cannot be used during Operations by anyone other than the User.
- vii. No persons shall possess or consume any alcoholic beverage or illegal drug in or around any areas when Operations are taking place. No person employed by or providing services to User shall possess, consume, and/or have in his or her system any alcoholic beverage or illegal drug in or around any areas where Operations are taking place. In addition, Responsible Personnel shall not possess or have in his or her systems any legal drug that impairs or could impair their ability to operate an aircraft (including on the runway, taxiways, and the designated ramp area, in or around any associated vehicles, or anywhere on the Airport).
- viii. User shall cooperate with the City/Airport in notifying pilots, users, and tenants of the Airport about the User's Operations.
- ix. Operational-related notifications of a non-emergency nature should be made to the Airport administrative staff, either in person or by telephone (831) 636-4365. For occasions when the Airport administrative staff may not be available and the matter requires immediate attention, the Airport Director may be contacted (831) 902-7433.
- x. User in entering into this Agreement acknowledges that it has received and shall abide by the rules and regulations set forth in the City of Hollister Municipal Code Chapter 13.24 "Hollister Municipal Airport Use and Operations Regulations," and shall conduct its activities in accordance with applicable federal and state statutory and decisional laws, City of Hollister ordinances, rules and regulations, and the requirements of any other duly authorized government agency ("Airport Rules and Regulations").

V. Prohibitions

User is expressly prohibited from engaging in the following activities or conduct. Any violation of these prohibitions will result in immediate termination of this Agreement.

- A. Prohibitions and Restrictions on Access. User is specifically prohibited from granting any access to the Facilities or the Airport to any parties other than Responsible Personnel. This restriction also includes User taking reasonable precautions acceptable to City to prevent the accidental access to the Airport by any other parties.
- B. No Assignment. Use of the Facilities is personal to the User and the rights, privileges, duties, and obligations of the User under this Agreement shall not be assigned, transferred, subcontracted, or delegated in whole or in part. Any

assignment, transfer, subcontract, or delegation, whether voluntary or involuntary, by operation of law or otherwise, is void and shall terminate this Agreement.

- C. Operational Area Restrictions. There may be no Operations over the Airport runways or taxiways at any time. Operations are strictly limited to the Facilities specified in **Exhibit A-1** and **Exhibit A-2**. There may be no storage of equipment or materials on the Facilities or Airport property except as specifically provided for in Section II Permitted Use and Operations. No modification is permitted to the designated Facilities.

VI. Airport User Fees

- A. Fees. User agrees to one hundred dollars (\$100.00) per month for the use of the Facilities. Payment shall be made payable to the City and delivered or mailed to the following address to be received on the first day of the month following the month for which payment is due.

Finance Department
City of Hollister
Re: Hollister Municipal Airport Access Fee
327 Fifth Street
Hollister, CA 95023

- B. Penalty for Late Payment. In the event any payment remains unpaid for five (5) days, a late fee of ten percent (10%) shall be charged by the City. In the event User shall become delinquent for more than thirty-one (31) days, this Agreement shall be terminated by the City as further defined in Article X – Termination of Agreement.

VII. Agreement Subordinate to Grant Assurances, Agreements with United States and Federal Obligations

This Agreement shall be nonexclusive and shall always be subordinate to the provisions of any existing or future agreements between the City and the United States Government, or to any order issued by the United States Government, or to any grant assurances of the Airport, or to any of the Airport's or the City's federal obligations.

This Agreement, in the City's sole discretion, is subject to the initial and ongoing approval and consent by the FAA, and is subject to the terms, conditions, and requirements of any existing or future grant agreement(s) or grant assurance(s) at or in connection with the Airport and may be revoked, terminated, or canceled immediately if this Agreement violates any such grant assurance(s) or grant agreement(s) or any FAA regulation or any applicable local state or federal law, policy, rule, permit, standard, or regulation, whether currently in effect, hereafter adopted, or as may be amended, modified, changed, or superseded.

User agrees to abide by the Airport Rules and Regulations in effect as of the date of this Agreement and as may be amended from time to time.

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VIII. Indemnity

User agrees, to the fullest extent permitted by law, to indemnify and hold harmless City and its past, present, and future officers, directors, agents, employees, and representatives from and against all liability for any and all claims, suits, demands, and/or actions arising from or based upon intentional or negligent acts or omission on the part of User, its owners, officers, directors, agents, representatives, employees, members, visitors, invitees, contractors, or subcontractors, which may arise out of or result from User's Operations or use of the Facilities and Airport property, and/or activities conducted in connection with or incidental to this Agreement. This indemnity provision shall apply regardless of the nature of the injury or harm alleged, whether for injury or death to persons or damage to property, or whether such claims are alleged as common law, statutory, or constitutional claims, or otherwise. This indemnity provision shall apply whether the basis for claims, suit, demand, and/or action may be attributable in whole or in part to the User or any of its owners, officers, directors, agents, representatives, employees, members, visitors, invitees, contractors, or subcontractors, or to anyone directly or indirectly employed by any of them.

IX. Insurance

Without in any way limiting User's liability, or indemnification obligations set forth in Section VIII above, User shall secure and maintain throughout the Term of this Agreement the insurance listed in **Exhibit C**. Neither User nor any of the User Parties shall commence in any use of the facility including installation of the concrete pad and power and communications conduit until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by City. All insurance policies shall include an endorsement stating that City and City Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to City. If such a notice is not given or even if City receives a notice, City may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by City and shall waive all rights of subrogation against City and/or the City Parties. A copy of the declarations page of User's insurance policies shall be attached to this Agreement as proof of insurance.

X. Termination of Agreement

Either Party may terminate this Agreement at any time. The City may terminate this Agreement immediately for safety violations or non-compliance with any Agreement terms herein.

XI. Compliance with Laws

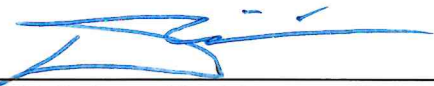
The undersigned User certifies that User shall agree to abide by and comply with all Airport Rules and Regulations now in force, or which may hereafter be in force, pertaining to the Airport. The judgement of the Airport Director of the violation of any such law, ordinance, rule, regulation, or requirement shall be conclusive evidence of that fact.

Furthermore, the undersigned User certifies that User shall agree to abide by and comply with all conditions, requirements, and terms of any existing and future federal and state grant agreement pertaining to the Airport.

Failure to comply with any of these certifications shall cause immediate revocation and cancellation of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers and representatives of each of the Parties on the date first shown above.

CITY OF HOLLISTER



David Mirrione, City Manager

5/23/25

Date

USER

Tom Frooninckx

Tom Frooninckx, COO
TruWeather Solutions

05/23/2025

Date

EXHIBIT A-1: DESIGNATED FACILITIES



EXHIBIT A-2: DESIGNATED INGRESS/EGRESS

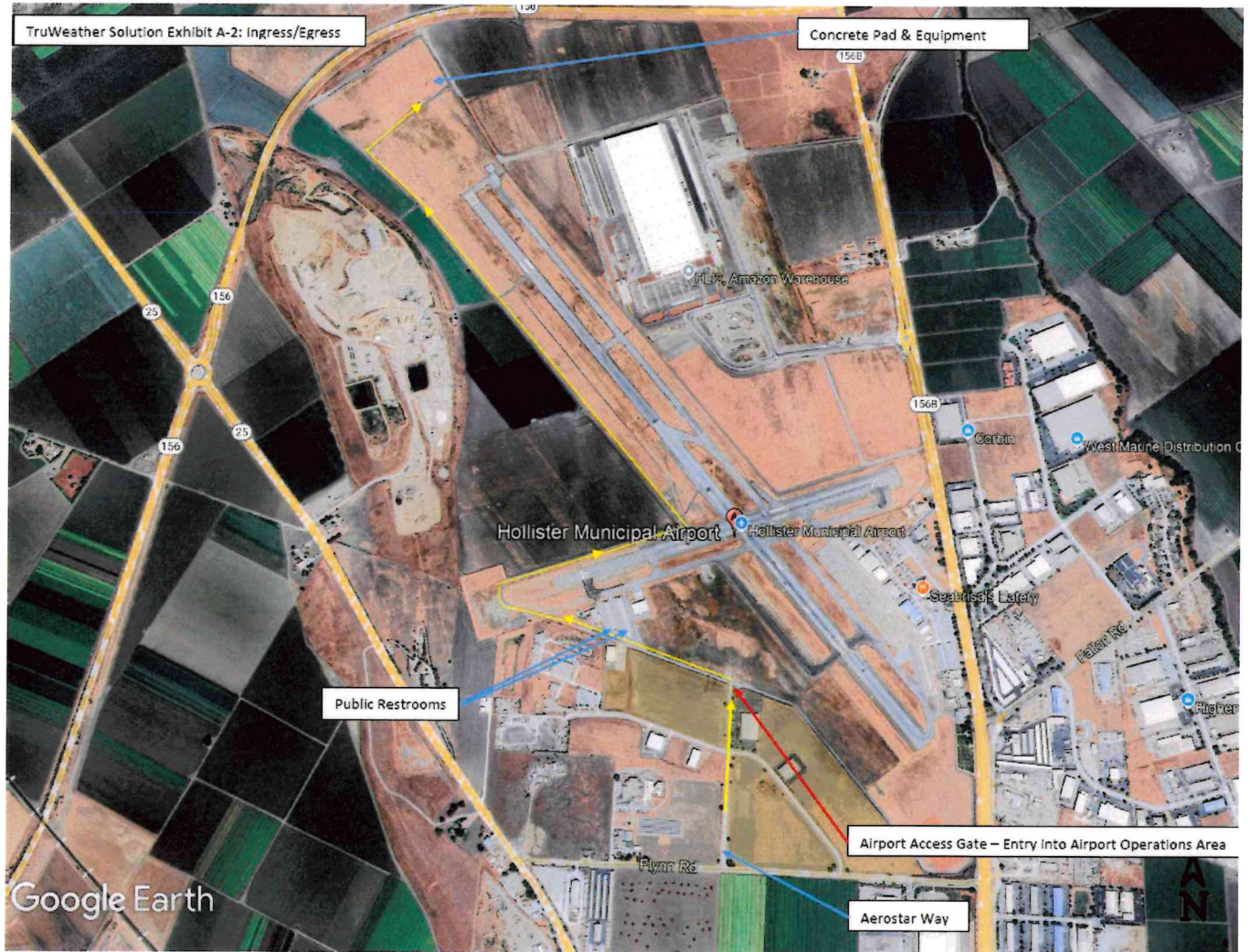
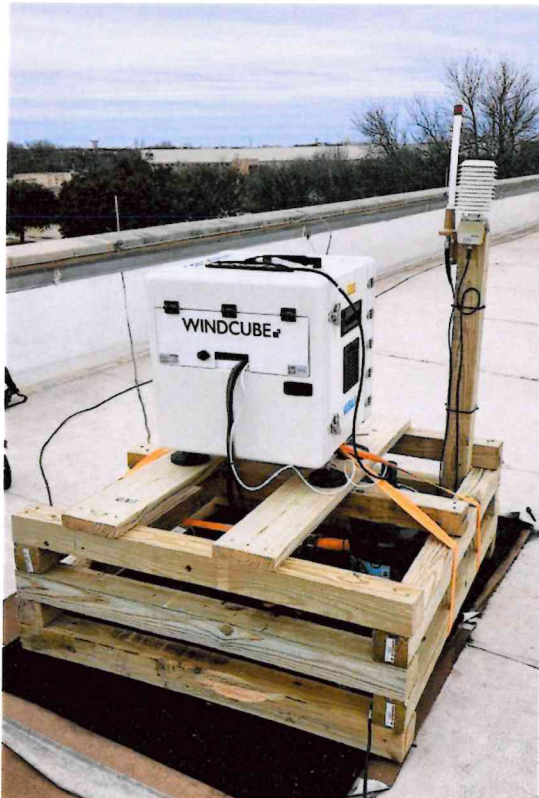


EXHIBIT B: TRUWEATHER SOLUTIONS WEATHER SENSOR INSTRUMENTS





Features

- Measurement from 40 meters to over 300 meters
- Pulsed lidar technology
- 4 inclined beams and 1 vertical beam
- 45 W nominal power
- Remote monitoring through WindCube Insights
- Multiple communication channels (wired, cellular, satellite)
- Optional autonomous power kit

WindCube Ground-based Vertical Profiler Lidar

WindCube® is a ground-based vertical profiler Lidar that measures accurate wind data up to over 300 meters. It is equivalent to a very tall met mast, collecting wind speed, direction, vertical wind speed, and turbulence intensity data at 20 different heights with limited installation constraints and high operational safety.

Based on pulsed Doppler heterodyne laser principle, the WindCube sends a light pulse at a high frequency into the atmosphere and observes the signal backscattered by aerosols naturally present in the air. The time between the pulse and the detection of the backscattered signal is processed by the system thanks to the Doppler effect, and provides an accurate measure of the wind speed and direction.

Pulsed laser technology

Pulsed Lidars send laser pulses at a very high frequency. To avoid confusing time delays and distance, the Doppler shift is analyzed before the next laser pulse is emitted. Therefore, the probe distance, or height, only depends on the time it takes for a pulse to be received after it has been emitted.

Multiple heights are measured simultaneously, and spatial resolution is constant throughout the entire wind profile. Also, measurement is not affected by clouds, fog, high density of dust, or obstacles.

Thanks to a vertical beam, the lidar allows a direct measurement of the vertical wind speed, and improves the turbulence intensity (TI) assessment.

Remote monitoring

The web-based WindCube Insights platform enables remote monitoring and control of the WindCube vertical profiler. Wind speed data and carrier-to-noise ratio (CNR) are displayed live, and the platform also provides the possibility to configure measurement heights and communication with the Lidar.

Ease of Installation and operations

The Lidar is easy to handle and install. A couple of hours is enough to fully set up the lidar and start measuring. It is compatible with autonomous power solutions (power pack, solar panels), and its robustness supports operations continuity.

Technical data

Measurement parameters

Measurement range (1)	40 ... > 300 m
Data sampling rate	1 Hz
Measuring distances	20 user-defined distances simultaneously
Radial Wind Speed range	-23m/s to +23m/s
Reconstructed Wind Speed range	0m/s to +19m/s
Reconstructed Wind Direction range	0 – 360°
Speed accuracy (2)	0.1 m/s
Speed uncertainty (2)	40 – 80m: 1.4% to 2.6% 80 – 120m: 0.6% to 1.4% 120 – 135m: 0.6% to 0.8%
Direction accuracy (2)	2°
Beam geometry	4 inclined beams at 28° and 1 vertical beam

1) Height from WindCube feet. Data availability depends on environmental factors such as stability, type of clouds and variation of refractive index in the atmosphere.
2) For 10-min averages, as assessed by several test ports on multiple WindCube devices up to 2017 according to IEC 61800-2-1 Ed.2. Uncertainty figures are Final Accuracy Class obtained by V2.

Operating environment

Warranty	3 years standard
Preventive maintenance	3 years cycle (factory or onsite maintenance)
Temperature range (1)	-30°C to +50°C / -22°F to 122°F (chamber conditions)
Maximum altitude	3000m (when equipped with DC-DC converter)
Operating humidity	0 to 95% RH (non-condensing)
Environmental Protection	Designed for installation in many kinds of weather and environmental conditions IP66 and IP67 (inner sub-assemblies) IP54 (Lidar Casings) Radiation +1000W/m² at +45°C Wiper
Rain protection	IEC 60068-2-52 (2017) – 120 hours
Marine atmosphere (Salt Atmosphere Compliance)	ISTA/FEDEX 6B
Shocks and vibration	

1) Starting the system at low temperature (lower than -20°C) will require to leave the WindCube equipped with an integrated protection.

Electrical and optical

Power consumption (1)	45 W between -5°C and 30°C / 23°F and 86°F 110W below - 5°C / 23°F 55W over 30°C / 86°F
LASER Safety Compliance	IM Class / EN 60825-1:2014

1) Nominal power consumption taken from an initial state of the WindCube at 18°C.

Data output

Output data	1 s / 1-, 2-, 5-, 10-minute averaged (user-defined) horizontal and vertical wind speed Standard deviation Direction CNR (carrier-to-noise ratio) GPS coordinates Data availability FCR unlimited license
Complex terrain measurements	
Data storage	120 GB industrial disk (over 5 years storage of all data) WindCube Insights secured cloud-based server
Data file format	RTD and STA (file), UTF-8 encoding
Communication	LAN, USB, 3G, or 4G router (router availability depends on the region/country), Modbus RTU (gateways available), Wi-Fi
Time synchronization	GPS, NTP

Mechanical specifications

Cube dimensions (L x W x H)	554 x 566 x 554 mm (21.81 x 22.28 x 21.81 in)
With feet and wiper	608 x 566 x 661 mm (23.94 x 22.28 x 26.02 in)
Weight	59kg (system only) 28kg (shipping case only) 91kg (total with accessories)

Compliance

Compliance marks (1)	CE, FCC, IC
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1) As verified on WindCube without Customer's option.

METRO WEATHER

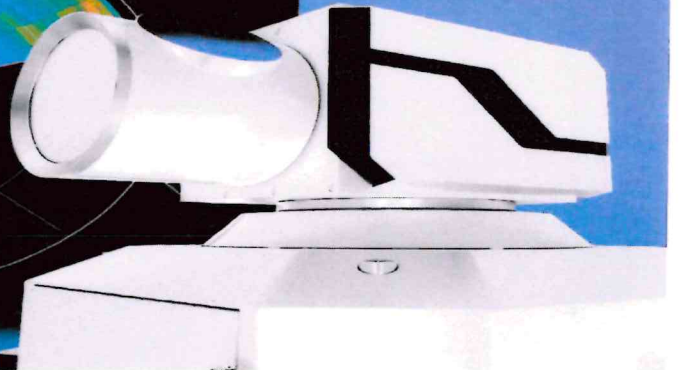
in



**VISUALIZING
WORLD WIND FOR
SAFETY**



Wind Guardian™
Doppler-LiDAR Wind Monitoring System

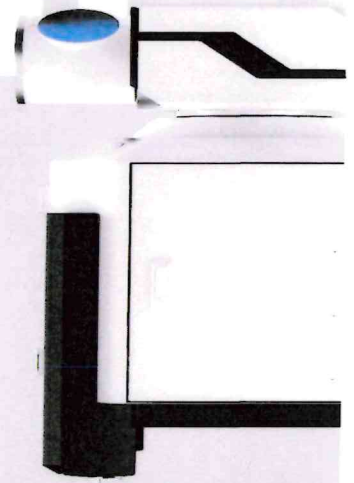


2023 WG-100

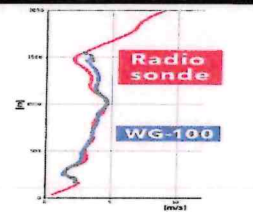
WG-100

SPECIFICATION

Maximum range : 15km
Wind velocity range : +/- 45m/s
Range Interval : 9m, 18m, 38m, 75m
Wind velocity accuracy : < 0.1m/s
Laser wavelength : 1543nm [eyesafe laser]
Dimensions : 60cm x 74cm x 106cm
Weight : 180kg
Power consumptions : 400W ave /800W max
Casing IP classification : IP55
Scanning rate : 6rpm
Output data format : NetCDF
Observation Modes :
PPI, RHI, Pointing, CAPPI, DBS/VAD



Horizontal Wind Profile



Height profile of horizontal wind speed and comparison with a radiosonde result.

Observation Range



The observation distance varies depending on building obstacles and aerosol.

Dual Observation



By converting the data of two Doppler LIDARS,
It is possible to obtain a more precise wind speed and direction.



METRO WEATHER

EXHIBIT C: INSURANCE REQUIREMENTS

User shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the User, his agents, representatives, employees or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if User has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation:** as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the User’s profession, with limit no less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate. *(If applicable – see footnote next page)*

If the User maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the User including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the User’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, the **User's insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the User's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

The User may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the User's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

User hereby grants to City a waiver of any right to subrogation which any insurer of said User may acquire against the City by virtue of the payment of any loss under such insurance. User agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require the User to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of User or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due User to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named. The policy must also provide that Defense

costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the User must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of work.

Verification of Coverage

User shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause **and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements.** All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the User's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



**STAFF REPORT
HOLLISTER AIRPORT ADVISORY COMMISSION
MEETING DATE: June 25, 2025
REPORT # Airport-2025-11**

AGENDA ITEM: AIRPORT DIRECTOR'S REPORT

STAFF CONTACT: Jeff Crechriou, Airport Director

RECOMMENDED ACTION: Receive the informational report

DISCUSSION:

1. Airport Grants:

- In June, the Federal Aviation Administration communicated 2025 and 2026 Airport Capital Improvement Projects would be funded at 95% vs the typical 90%.
- Bipartisan Infrastructure Law (BIL) Relocate Airport Operations Area Perimeter Fence project – on June 13th, the City/Airport received and accepted the FAA Grant of \$140.059.
- Airport Improvement Program (AIP) Taxiway A Reconstruction – Design project – we remain hopeful FAA will provide a Federal Fiscal Year 2025 grant for this project. However, we have received no communication from FAA regarding this grant.
- Zero Emission Vehicle (ZEV) Program – on June 16th, the Airport submitted a grant application for two Ford 150 Lighting trucks and installation of a vehicle charger at the airport shop.

2. SNIPBUS:

The first animal care clinic was held at the Airport on June 10, 2025.

3. Hangar/Building Maintenance:

Airport Maintenance staff have been addressing “squealing” roof turbine vents on the old T-Hangars. 5 new turbines were installed, and the very annoying “squealing” has been resolved. Staff is researching other “non-spinning” options for future replacement.

4. Fire Alarm Monitoring for Bickle Building:

First Alarm began work on the installation of the required fire alarm monitoring equipment installed on June 23 and will complete the work by June 30. First Alarm will need access in all the hangars.

5. Airport Maintenance Worker:

In June, the Airport Maintenance worker (Gabe) has decided to resign his position effective June 20th. We wish Gabe success in his future endeavors. The Airport will work with the City's Human Resources Department to begin the process of finding a replacement as soon as possible.

6. Airport Tenant Meeting:

The Airport held a Tenant meeting on Tuesday, June 24 at 6:00pm hosted by Kevin Walker at his executive hangar. The meeting purpose is for the Director to share FY2025-26 budget information and questions and answers session. A big thank you to Kevin Walker for hosting and providing refreshments.

7. Cal Fire Concrete Pad Project:

The Airport has not received final plans for constructing the concrete pad and currently there is no anticipated start date for the project.

8. Airport Adopted Budget Fiscal Year 2025-26 Overview:

Summary Chart:

	FY25-26 Adopted Budget	FY24-25 Current Budget	Delta 25/26 less 24/25	Percent of Change
Revenue	1,674,300	1,432,500	241,800	17%
Expense				
Dept. 1100	284,577	285,550	973	.3%
Dept. 1110	0	11,170	11,170	100%
Dept. 1157	107,150	109,750	2,600	2%
Dept. 4200	1,278,357	1,447,328	168,971	12%
Dept. 5005	0	8,000	8,000	100%
Expense Total	1,670,084	1,861,798	191,714	
Total Surplus (Deficit)	4216	(429,298)		

9. Airport Budget Fiscal Year 2024-25 Update:

Summary Chart:

	Current Budget	As of June 24, 2025	Variance (Unfavorable)	Percent Remaining
Revenue	1,432,500	1,475,939	43,439	3%
Expense				
Dept. 1100	285,550	35,981	249,569	87.40%
Dept. 1110	11,170	0	11,170	100%
Dept. 1157	109,750	93,849	15,901	14.49%
Dept. 4200	1,447,328	1,202,125	245,203	16.94%
Dept. 5005	8,000	6154	1,846.15	23.08%
Expense Total	1,861,798	1,338,109	523689	39%
Total Surplus (Deficit)	(429,298)	137,830		

FISCAL IMPACT: N/A

PREVIOUS COUNCIL OR COMMISSION ACTION:

CEQA: N/A

ATTACHMENTS:

1. Fund 601 - FY 2025-26 Adopted Budget Report
2. Fund 601 - FY 2024-25 Airport Budget Report Thru June 24, 2025
3. Fund 212 - FY 2025-26 Adopted Budget Report
4. Fund 212 - FY 2025-26 Budget Worksheets



City of Hollister

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 601 - AIRPORT ENTERPRISE FUND							
Department: 1000 - NON DEPARTMENT							
601-1000-401009	Current Unsecured Aircraft	46000	46000	0	0	-46000	100
601-1000-430075	LEASE POSSESSORY TAX	46000	46000	0	0	-46000	100
601-1000-430080	STATE ASSISTANCE	10000	10000	0	0	-10000	100
601-1000-440064	AIRPORT LANDING FEES	16000	16000	0	0	-16000	100
601-1000-450103	STORAGE FEE	28000	28000	0	0	-28000	100
601-1000-450104	GROUND LEASE	435000	435000	0	0	-435000	100
601-1000-450200	AIRPORT HANGARS	765000	765000	0	0	-765000	100
601-1000-450201	BUILDING RENTS	298000	298000	0	0	-298000	100
601-1000-450250	HANGAR WAIT LIST	300	300	0	0	-300	100
601-1000-452002	AIRPORT TIE-DOWNS	9000	9000	0	0	-9000	100
601-1000-453001	FUEL	20000	20000	0	0	-20000	100
601-1000-460004	DELINQUENCIES	1000	1000	0	0	-1000	100
Department: 1000 - NON DEPARTMENT Total:		1674300	1674300	0	0	-1674300	1
Department: 1100 - NON DEPARTMENT							
601-1100-740025	CONTRACTS: BANK SERVICE CHARGE	50	50	0	0	50	100
601-1100-799993	OVERHEAD CHARGES BY G/F	75000	75000	0	0	75000	100
601-1100-799999	TRANSFERS OUT	209527	209527	0	0	209527	100
Department: 1100 - NON DEPARTMENT Total:		284577	284577	0	0	284577	1
Department: 1157 - INFORMATION SYSTEMS							
601-1157-731005	CITY NW & COMPUTER REPLACEMENT	6500	6500	0	0	6500	100
601-1157-731006	COMPUTER SOFTWARE	650	650	0	0	650	100
601-1157-740014	CONTRACTS: NETWORK SERVICES	24300	24300	0	0	24300	100
601-1157-740027	CONTRACTS: COMPUTER PROGRAM	37800	37800	0	0	37800	100
601-1157-740196	HARDWARE MAINT - IS	34000	34000	0	0	34000	100
601-1157-750070	MACHINERY/EQUIPMENT	3900	3900	0	0	3900	100
Department: 1157 - INFORMATION SYSTEMS Total:		107150	107150	0	0	107150	1
Department: 4200 - AIRPORT							
601-4200-420005	LICENSES & PERMITS	3700	3700	0	0	-3700	100
601-4200-701001	SALARIES REGULAR	436687	436687	0	0	436687	100
601-4200-701002	SALARIES TEMPORARY	16000	16000	0	0	16000	100
601-4200-701003	SALARIES OT	15000	15000	0	0	15000	100
601-4200-701004	OTHER COMPENSATION	12430	12430	0	0	12430	100
601-4200-701005	RETIREMENT	34476	34476	0	0	34476	100
601-4200-701009	GROUP HEALTH INSURANCE	126883	126883	0	0	126883	100
601-4200-701010	LIFE & LTD INSURANCES	5427	5427	0	0	5427	100
601-4200-701011	WORKERS COMPENSATION	13180	13180	0	0	13180	100
601-4200-701013	MEDICARE	6834	6834	0	0	6834	100
601-4200-701014	F.I.C.A. OASDI	500	500	0	0	500	100
601-4200-701025	Calpers Retirees Health Contribution	3700	3700	0	0	3700	100
601-4200-701030	LEAVE PAYOUTS	4000	4000	0	0	4000	100
601-4200-710001	OFFICE SUPPLIES	7000	7000	0	0	7000	100
601-4200-710005	POSTAGE	1000	1000	0	0	1000	100
601-4200-710015	OPERATING SUPPLIES	18000	18000	0	0	18000	100
601-4200-710016	LAB & MEDICAL	1000	1000	0	0	1000	100
601-4200-710025	ADVERTISING	10000	10000	0	0	10000	100
601-4200-710035	FUEL/OIL	16000	16000	0	0	16000	100
601-4200-710040	REPAIRS/MAINTENANCE	30000	30000	0	0	30000	100
601-4200-710041	VEHICLE MAINTENANCE	18000	18000	0	0	18000	100
601-4200-710045	RENTALS/LEASES	4500	4500	0	0	4500	100

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
601-4200-710055	MEMBERSHIPS/DUES	2500	2500	0	0	2500	100
601-4200-710060	CHEMICALS	25000	25000	0	0	25000	100
601-4200-710061	STREET SIGNS	500	500	0	0	500	100
601-4200-710084	AIRPORT SURFACE MAINTENANCE	15000	15000	0	0	15000	100
601-4200-710085	Gate Maintenance	5000	5000	0	0	5000	100
601-4200-710086	Building/Hangar Maintenance	65000	65000	0	0	65000	100
601-4200-710087	AIRFIELD LIGHTING	12000	12000	0	0	12000	100
601-4200-710088	Lighting	10000	10000	0	0	10000	100
601-4200-722005	CONFERENCES/MEETINGS	11000	11000	0	0	11000	100
601-4200-722010	TRAINING	5000	5000	0	0	5000	100
601-4200-725001	GAS/ELECTRIC	53000	53000	0	0	53000	100
601-4200-725005	WATER/SEWER	15000	15000	0	0	15000	100
601-4200-725010	TELEPHONE	8000	8000	0	0	8000	100
601-4200-729000	FEES: FILING/DUMP	4500	4500	0	0	4500	100
601-4200-730000	PROFESSIONAL SERVICES	70000	70000	0	0	70000	100
601-4200-731000	UNIFORM PURCHASES	5500	5500	0	0	5500	100
601-4200-735001	PROPERTY INSURANCE	45000	45000	0	0	45000	100
601-4200-735002	MBASIA ANNUAL LIAB. PREMIUM	35044	35044	0	0	35044	100
601-4200-735003	AIRPORT LIABILITY INSURANCE	8000	8000	0	0	8000	100
601-4200-740016	CONTRACTS: ALARMS	3000	3000	0	0	3000	100
601-4200-740027	CONTRACT: COMPUTER PROGRAMS	20100	20100	0	0	20100	100
601-4200-740087	CONTRACTS: LEGAL SERVICES	20000	20000	0	0	20000	100
601-4200-740100	CONTRACTS: JANITORIAL	1800	1800	0	0	1800	100
601-4200-740109	CONTRACTS: GPS MONITORING	2500	2500	0	0	2500	100
601-4200-740187	CONTRACTS: PEST CONTROL	30000	30000	0	0	30000	100
601-4200-740290	AWOS MAINTENANCE	9500	9500	0	0	9500	100
601-4200-740408	CONTRACT: FUEL INSPECTION	4000	4000	0	0	4000	100
601-4200-747000	INTEREST PAYMENTS	200	200	0	0	200	100
601-4200-748000	PRINCIPAL PAYMENTS	1500	1500	0	0	1500	100
601-4200-750450	SOFTWARE AND LICENSING	12000	12000	0	0	12000	100
601-4200-799912	UNFUNDED ACCRUED LIABILITY (UAI)	1796	1796	0	0	1796	100
Department: 4200 - AIRPORT Surplus (Deficit):		-1278357	-1278357	0	0	1278357	1
Fund: 601 - AIRPORT ENTERPRISE FUND Surplus (Deficit):		4216	4216	0	0	-4216	1
Report Surplus (Deficit):		4216	4216	0	0	-4216	1

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 601 - AIRPORT ENTERPRISE FUND						
1000 - NON DEPARTMENT	1674300	1674300	0	0	-1674300	1
1100 - NON DEPARTMENT	284577	284577	0	0	284577	1
1157 - INFORMATION SYSTEMS	107150	107150	0	0	107150	1
4200 - AIRPORT	-1278357	-1278357	0	0	1278357	1
Fund: 601 - AIRPORT ENTERPRISE FUND Surplus (Deficit):	4216	4216	0	0	-4216	1
Report Surplus (Deficit):	4216	4216	0	0	-4216	1

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Favorable (Unfavorable)
601 - AIRPORT ENTERPRISE FUND	4216	4216	0	0	-4216
Report Surplus (Deficit):	4216	4216	0	0	-4216



City of Hollister

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 601 - AIRPORT ENTERPRISE FUND							
Department: 1000 - NON DEPARTMENT							
601-1000-401009	Current Unsecured Aircraft	50000	50000	0	48009.79	-1990.21	3.98
601-1000-401018	Prior Unsecured Aircraft	0	0	0	279.07	279.07	0
601-1000-440064	AIRPORT LANDING FEES	15000	15000	0	21203	6203	141.35
601-1000-450100	RENT AND LEASES	1500	1500	0	0	-1500	100
601-1000-450103	STORAGE FEE	25000	25000	2240.96	27676.55	2676.55	110.71
601-1000-450104	GROUND LEASE	310000	310000	26611.4	320505.52	10505.52	103.39
601-1000-450200	AIRPORT HANGARS	750000	750000	63384.42	751460.48	1460.48	100.19
601-1000-450201	BUILDING RENTS	250000	250000	19259.34	274863.09	24863.09	109.95
601-1000-450250	HANGAR WAIT LIST	500	500	0	345	-155	31
601-1000-452002	AIRPORT TIE-DOWNS	8500	8500	0	8799	299	103.52
601-1000-453001	FUEL	20000	20000	0	20911.84	911.84	104.56
601-1000-460004	DELINQUENCIES	2000	2000	0	712.77	-1287.23	64.36
601-1000-490005	Reimbursements	0	0	61.68	572.89	572.89	0
601-1000-490100	MISCELLANEOUS REVENUE	0	0	0	600	600	0
Department: 1000 - NON DEPARTMENT Total:		1432500	1432500	111557.8	1475939	43439	0.030324
Department: 1100 - NON DEPARTMENT							
601-1100-740025	CONTRACTS: BANK SERVICE CHARGE	50	50	0	0	50	100
601-1100-740100	CONTRACTS: JANITORIAL	5000	5000	0	0	5000	100
601-1100-799993	OVERHEAD CHARGES BY G/F	50000	50000	0	35980.62	14019.38	28.04
601-1100-799999	TRANSFERS OUT	0	230500	0	0	230500	100
Department: 1100 - NON DEPARTMENT Total:		55050	285550	0	35980.62	249569.38	0.873995
Department: 1110 - CITY CLERK / ELECTIONS							
601-1110-701004	Other Compensation	11170	11170	0	0	11170	100
Department: 1110 - CITY CLERK / ELECTIONS Total:		11170	11170	0	0	11170	1
Department: 1157 - INFORMATION SYSTEMS							
601-1157-731005	CITY NW & COMPUTER REPLACEMENT	6500	6500	0	885.06	5614.94	86.38
601-1157-731006	COMPUTER SOFTWARE	650	650	0	650	0	0
601-1157-740014	CONTRACTS: NETWORK SERVICES	24300	24300	0	14956.35	9343.65	38.45
601-1157-740027	CONTRACTS: COMPUTER PROGRAM	37800	37800	26230.75	36927.11	872.89	2.31
601-1157-740196	HARDWARE MAINT - IS	34000	34000	0	33930.57	69.43	0.2
601-1157-750070	MACHINERY/EQUIPMENT	6500	6500	0	6500	0	0
Department: 1157 - INFORMATION SYSTEMS Total:		109750	109750	26230.75	93849.09	15900.91	0.144883
Department: 4200 - AIRPORT							
601-4200-701001	SALARIES REGULAR	457416	447416	17063.43	416497.07	30918.93	6.91
601-4200-701002	SALARIES TEMPORARY	12000	14000	180	13146	854	6.1
601-4200-701003	SALARIES OT	15000	22000	63.97	19377.36	2622.64	11.92
601-4200-701004	OTHER COMPENSATION	18576	18276	558.82	14829.77	3446.23	18.86
601-4200-701005	RETIREMENT	46492	39992	1386.88	33627.8	6364.2	15.91
601-4200-701009	GROUP HEALTH INSURANCE	156557	131057	5489.17	119724.82	11332.18	8.65
601-4200-701010	LIFE & LTD INSURANCES	5000	5000	234.01	5038.97	-38.97	-0.78
601-4200-701011	WORKERS COMPENSATION	24685	24985	0	24886.44	98.56	0.39
601-4200-701013	MEDICARE	7085	7085	315.25	7057.54	27.46	0.39
601-4200-701014	F.I.C.A. OASDI	0	500	0	326.45	173.55	34.71
601-4200-701025	Calpers Retirees Health Contribution	0	3700	0	3151	549	14.84
601-4200-701030	LEAVE PAYOUTS	1500	8000	2826.94	6815.82	1184.18	14.8
601-4200-710001	OFFICE SUPPLIES	5000	6000	0	3915.25	2084.75	34.75
601-4200-710005	POSTAGE	1000	1000	0	162.15	837.85	83.79
601-4200-710015	OPERATING SUPPLIES	15000	19000	0	18126.26	873.74	4.6
601-4200-710016	LAB & MEDICAL	1000	1000	0	152	848	84.8

Budget Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
601-4200-710025	ADVERTISING	30000	20000	0	19984.48	15.52	0.08
601-4200-710035	FUEL/OIL	20000	16400	0	7715.69	8684.31	52.95
601-4200-710040	REPAIRS/MAINTENANCE	30000	33000	0	28871.44	4128.56	12.51
601-4200-710045	RENTALS/LEASES	4000	4500	0	3952.09	547.91	12.18
601-4200-710055	MEMBERSHIPS/DUES	2500	2000	0	1900	100	5
601-4200-710060	CHEMICALS	25000	20000	0	21298.38	-1298.38	-6.49
601-4200-710061	STREET SIGNS	500	500	0	0	500	100
601-4200-710084	AIRPORT SURFACE MAINTENANCE	15000	13500	0	12085.76	1414.24	10.48
601-4200-710085	Gate Maintenance	5000	2500	0	573.44	1926.56	77.06
601-4200-710086	Building/Hangar Maintenance	113000	118500	0	80311.01	38188.99	32.23
601-4200-710087	AIRFIELD LIGHTING	12000	11000	0	3696.62	7303.38	66.39
601-4200-710088	Lighting	10000	8000	0	1040.47	6959.53	86.99
601-4200-722005	CONFERENCES/MEETINGS	15000	13000	0	12226.83	773.17	5.95
601-4200-722010	TRAINING	4000	7500	0	807.43	6692.57	89.23
601-4200-725001	GAS/ELECTRIC	43000	63000	0	56431.47	6568.53	10.43
601-4200-725005	WATER/SEWER	19000	16500	0	12619.06	3880.94	23.52
601-4200-725010	TELEPHONE	9000	7000	0	6257.1	742.9	10.61
601-4200-729000	FEES: FILING/DUMP	4500	4500	0	3438	1062	23.6
601-4200-730000	PROFESSIONAL SERVICES	100000	120000	0	56020.58	63979.42	53.32
601-4200-731000	UNIFORM PURCHASES	5500	4000	0	2933.6	1066.4	26.66
601-4200-735001	PROPERTY INSURANCE	50000	47000	0	32146.22	14853.78	31.6
601-4200-735002	MBASIA ANNUAL LIAB. PREMIUM	26817	26817	0	26817	0	0
601-4200-735003	AIRPORT LIABILITY INSURANCE	5000	8000	0	8000	0	0
601-4200-740016	CONTRACTS: ALARMS	1500	1000	0	646.56	353.44	35.34
601-4200-740027	CONTRACT: COMPUTER PROGRAMS	5000	5000	0	3738.89	1261.11	25.22
601-4200-740087	CONTRACTS: LEGAL SERVICES	20000	24000	0	19526.11	4473.89	18.64
601-4200-740109	CONTRACTS: GPS MONITORING	2000	2100	0	1909.38	190.62	9.08
601-4200-740187	CONTRACTS: PEST CONTROL	30000	28000	0	23423.86	4576.14	16.34
601-4200-740290	AWOS MAINTENANCE	9500	9500	0	8340	1160	12.21
601-4200-740408	CONTRACT: FUEL INSPECTION	4000	2300	0	283.62	2016.38	87.67
601-4200-747000	INTEREST PAYMENTS	200	200	0	0	200	100
601-4200-748000	PRINCIPAL PAYMENTS	1500	500	0	0	500	100
601-4200-750070	MACHINERY/EQUIPMENT	58500	58500	0	58294.89	205.11	0.35
Department: 4200 - AIRPORT Total:		1447328	1447328	28118.47	1202124.68	245203.32	0.169418
Department: 5005 - VEHICLE MAINTENANCE							
601-5005-710080	AIRPORT VEHICLE MAINT	8000	8000	0	6153.85	1846.15	23.08
Department: 5005 - VEHICLE MAINTENANCE Total:		8000	8000	0	6153.85	1846.15	0.230769
Fund: 601 - AIRPORT ENTERPRISE FUND Surplus (Deficit):		-198798	-429298	57208.58	137830.76	567128.76	1.321061
Report Surplus (Deficit):		-198798	-429298	57208.58	137830.76	567128.76	1.321061

Group Summary

Department	Original	Current	Period	Fiscal	Variance	
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Percent Remaining
Fund: 601 - AIRPORT ENTERPRISE FUND						
1000 - NON DEPARTMENT	1432500	1432500	111557.8	1475939	43439	0.030324
1100 - NON DEPARTMENT	55050	285550	0	35980.62	249569.38	0.873995
1110 - CITY CLERK / ELECTIONS	11170	11170	0	0	11170	1
1157 - INFORMATION SYSTEMS	109750	109750	26230.75	93849.09	15900.91	0.144883
4200 - AIRPORT	1447328	1447328	28118.47	1202124.68	245203.32	0.169418
5005 - VEHICLE MAINTENANCE	8000	8000	0	6153.85	1846.15	0.230769
Fund: 601 - AIRPORT ENTERPRISE FUND Surplus (Deficit):	-198798	-429298	57208.58	137830.76	567128.76	1.321061
Report Surplus (Deficit):	-198798	-429298	57208.58	137830.76	567128.76	1.321061

Fund Summary

Fund	Original	Current	Period	Fiscal	Variance
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)
601 - AIRPORT ENTERPRISE FUND	-198798	-429298	57208.58	137830.76	567128.76
Report Surplus (Deficit):	-198798	-429298	57208.58	137830.76	567128.76



City of Hollister

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 212 - FED AVIATION ADMIN GRANT							
Category: 430 - INTERGOVERNMENTAL							
212-1000-430016	STATE GRANT	42085	42085	0	0	-42085	100
212-1000-430021	FEDERAL GRANT	998849	998849	0	0	-998849	100
Category: 430 - INTERGOVERNMENTAL Total:		1040934	1040934	0	0	-1040934	1
Category: 490 - OTHER							
212-1000-490999	TRANSFERS IN	9587	9587	0	0	-9587	100
Category: 490 - OTHER Total:		9587	9587	0	0	-9587	1
Category: 701 - PERSONNEL							
212-4200-701001	SALARIES REGULAR	40000	40000	0	0	40000	100
Category: 701 - PERSONNEL Total:		40000	40000	0	0	40000	1
Category: 735 - SERVICES & SUPPLIES							
212-4200-730000	PROFESSIONAL SERVICES	879500	879500	0	0	879500	100
Category: 735 - SERVICES & SUPPLIES Total:		879500	879500	0	0	879500	1
Category: 750 - CAPITAL							
212-4200-750050	IMPROVEMENTS	131021	131021	0	0	131021	100
Category: 750 - CAPITAL Total:		131021	131021	0	0	131021	1
Fund: 212 - FED AVIATION ADMIN GRANT Surplus (Deficit):		0	0	0	0	0	0
Report Surplus (Deficit):		0	0	0	0	0	0

Group Summary

	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 212 - FED AVIATION ADMIN GRANT						
Category: 430 - INTERGOVERNMENTAL						
	1040934	1040934	0	0	-1040934	1
Category: 430 - INTERGOVERNMENTAL Total:	1040934	1040934	0	0	-1040934	1
Category: 490 - OTHER						
	9587	9587	0	0	-9587	1
Category: 490 - OTHER Total:	9587	9587	0	0	-9587	1
Category: 701 - PERSONNEL						
	40000	40000	0	0	40000	1
Category: 701 - PERSONNEL Total:	40000	40000	0	0	40000	1
Category: 735 - SERVICES & SUPPLIES						
	879500	879500	0	0	879500	1
Category: 735 - SERVICES & SUPPLIES Total:	879500	879500	0	0	879500	1
Category: 750 - CAPITAL						
	131021	131021	0	0	131021	1
Category: 750 - CAPITAL Total:	131021	131021	0	0	131021	1
Fund: 212 - FED AVIATION ADMIN GRANT Surplus (Deficit):	0	0	0	0	0	0
Report Surplus (Deficit):	0	0	0	0	0	0

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
212 - FED AVIATION ADMIN GRA	0	0	0	0	0
Report Surplus (Deficit):	0	0	0	0	0

Anticipated FY 2025-26 Federal Grant for Airport ACIP Projects

Design - Taxiway A Rehabilitation

Account No.	Account Description	Project Code	Amount
<i>Revenue</i>			
601-1100-799999	Transfer Out to Fund 212	TBD	2,215.00
212-1000-490999	Transfer In from Fund 601	TBD	2,215.00
212-1000-430016	State Grant	TBD	42,085.00
2112-1000-430021	Federal Grant (95% Funding)	TBD	841,700.00
Project Total Revenue			886,000.00
<i>Expense</i>			
212-4200-701001	Salaries Regular (Admin)	TBD	30,000.00
212-4200-730000	Professional Services (Engineering)	TBD	856,000.00
Project Total Expense			886,000.00

Perimeter Fence Relocation

Account No.	Account Description	Project Code	Amount
<i>Revenue</i>			
601-1100-799999	Transfer Out to Fund 212	TBD	
212-1000-490999	Transfer In from Fund 601	TBD	7,372.00
212-1000-430016	State Grant	TBD	0.00
2112-1000-430021	Federal Grant (95% of \$147,431 + 15% Incr. Improvments/material costs)	TBD	157,149.00
Project Total Revenue			164,521.00
<i>Expense</i>			
212-4200-701001	Salaries Regular (Admin)	TBD	10,000.00
212-4200-730000	Professional Services (Construction Mgmt. & Inspection/Engineering)	TBD	23,500.00
212-4200-750050	Improvements (\$113,931 + 15% increase \$17,090)	TBD	131,021.00
Project Total Expense			164,521.00

Combining

212-1000-490999	Transfer In from Fund 601	9,587.00
212-1000-430016	State Grant	42,085.00
2112-1000-430021	Federal Grant	<u>998,849.00</u>
Total Revenue		1,050,521.00
212-4200-701001	Salaries Regular (Admin)	40,000.00
212-4200-730000	Professional Services (Construction Mgmt./Inspection/Engineering)	879,500.00
212-4200-750050	Improvements	<u>131,021.00</u>
Total Expense		1,050,521.00